

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**WATERLEFE
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Waterlefe Community Development District was held on **Monday, October 15, 2018 at 2:01 p.m.** at the Waterlefe River Club, located at 995 Fish Hook Cove Bradenton, FL 34212.

Present and constituting a quorum were:

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| Ken Bumgarner | Board Supervisor, Chairman |
| Alan Haibach | Board Supervisor, Vice Chairman |
| Bill Strollo | Board Supervisor, Assistant Secretary |
| Jim Davis | Board Supervisor, Assistant Secretary |
| Ruth Harenchar | Board Supervisor, Assistant Secretary |

Also present were:

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| Greg Cox | District Manager, Rizzetta & Company, Inc. |
| Andy Cohen | District Counsel, Persson & Cohen |
| Rick Schappacher | District Engineer, Schappacher Engineering |
| Steve Dietz | GM, Waterlefe Golf Club |
| Representative | MPOA Committee |
| Representative | Erosion Committee |
| Representative | Landscape & Irrigation Committee |
| Representative | Golf Committee |
| John Ziegler | Representative ArtisTree |

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| Audience | Present |
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FIRST ORDER OF BUSINESS

Call to Order

Mr. Cox called the meeting to order at 2:01 p.m. and conducted roll call.

SECOND ORDER OF BUSINESS

Audience Comments

No audience comments.

THIRD ORDER OF BUSINESS

Discussion of Mangrove and Pepper Tree Clearing

The Board heard a request from Mr. Dave Cooper (979 Fishhook) regarding his request to have an area behind his house trimmed down by a licensed mangrove trimming service at his expense. The Board approved to authorize the work to be done

51 at the homeowner's expense but work through the process of having the CDD pay for
52 the work and for the homeowner to provide the funds to the CDD in advance of the
53 work.
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On a motion by Mr. Haibach, seconded by Mr. Davis, with all in favor, the Board authorized the work to be done at the homeowner's expense but work through the process of having the CDD pay for the work and for the homeowner to provide the funds to the CDD in advance of the work, for the Waterlefe Community Development District.

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56 **FOURTH ORDER OF BUSINESS** **Consideration of the Regular Meeting**
57 **Minutes from the Board of**
58 **Supervisors' Meeting held September**
59 **17, 2018**
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61 The Board members reviewed and make minor amendments to the minutes.
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On a motion by Mr. Bumgarner, seconded by Mr. Stollo, with all in favor, the Board approved the minutes from the regular meeting of the Board of Supervisors held on September 17, 2018 as amended, for the Waterlefe Community Development District.

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64 **FIFTH ORDER OF BUSINESS** **Consideration of the Operation and**
65 **Maintenance Expenditures for**
66 **September 2018**
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68 Mr. Cox informed the Board that Rizzetta & Company will be crediting back to the
69 CDD the late fees on recent MCUD invoices.

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71 The Board requested that staff verify that the waste disposal bill in the
72 expenditures was actually a CDD bill. Mr. Cox verified this was a CDD bill.

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74 The Board requested information regarding the status of the payment for gate
75 repairs.
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On a motion by Mr. Davis, seconded by Mr. Haibach, with all in favor, the Board ratified the September 2018 Operation and Maintenance invoice payments for the Waterlefe Community Development District.

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78 **SIXTH ORDER OF BUSINESS** **Discussion of Contract Language for**
79 **Audit Engagement Letter**
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81 The Board reviewed the proposed engagement letter and directed staff to work to
82 have liquidated damages language added to the auditor engagement letter.
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88 **SEVENTH ORDER OF BUSINESS** **Presentation of Series 2016 Arbitrage**
89 **Report**
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On a motion by Mr. Davis, seconded by Mr. Bumgarner, with all in favor, the Board approved to accept and file the Series 2016 Arbitrage Report for the Waterlefe Community Development District.

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92 **EIGHTH ORDER OF BUSINESS** **Staff Report - Consideration of the**
93 **Minutes from Landscape Committee**
94 **Meeting held on September 7, 2018.**
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On a motion by Mr. Stollo, seconded by Mr. Haibach, with all in favor, the Board approved to accept and file the minutes from the Landscape Committee meeting held on September 7, 2018 for the Waterlefe Community Development District.

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97 **NINTH ORDER OF BUSINESS** **Staff Report - Field Inspection**
98 **Report**
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100 Mr. Ziegler, with ArtisTree, provided an update of recent landscape work and
101 advised the Board that he would be replacing 4" annuals with 6" annuals at the direction of
102 the Landscape Committee.

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104 Ms. Lasseter informed the Board of the planned fertilization; the use of Golf Course
105 crews to clear out some plant beds; planned mulching; update of the lighting project;
106 Christmas wreath purchase; tree in cul de sac issue; and her email blast to residents
107 asking them not to address maintenance crews directly over issues.

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109 The Board heard from Mr. Doug Schiller regarding the Ft. Hammer Bridge Run and
110 his appreciation for the support from the Waterlefe Community. He noted that they are
111 planning the next year's run for August 24, 2019.

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113 **TENTH ORDER OF BUSINESS** **Consideration of the Minutes from**
114 **Erosion & Waterways Committee**
115 **Meeting held on September 18, 2018**
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On a motion by Mr. Stollo, seconded by Mr. Haibach, with all in favor, the Board approved to accept and file the minutes from the Erosion & Waterways Committee meeting held on September 18, 2018 for the Waterlefe Community Development District.

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118 **ELEVENTH ORDER OF BUSINESS** **Aquatic Report & Update**
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120 Mr. Cox presented the monthly aquatic report to the Board as well as a proposal for
121 the conduct of an analysis for pond #18.

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On a motion by Mr. Bumgarner, seconded by Mr. Haibach, with all in favor, the Board approved the Aquatic Systems Proposal for Pond #18 Analysis in the amount of \$1,296.00, for the Waterlefe Community Development District.

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TWELFTH ORDER OF BUSINESS **Staff Reports- Director of Golf Course Operations**

The Board received an update from Mr. Dietz for the Golf Committee and the Golf Course Operations. He discussed marketing efforts; the upcoming public hearing for the change in rates; membership drive; new score card; tee box marker changes; new course rating; and 42,000 rounds last year.

THIRTEENTH ORDER OF BUSINESS **Consideration of the Minutes from Golf Course Committee Meeting held on August 16, 2018**

On a motion by Mr. Bumgarner, seconded by Ms. Harenchar, with all in favor, the Board approved to accept and file the minutes from the Golf Course Committee meeting held on August 16, 2018 for the Waterlefe Community Development District.

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FOURTEENTH ORDER OF BUSINESS **Staff Report – Property Manager**

Mr. Dietz provided a property management update and discussed the on-going transition with the MPOA. Mr. Bumgarner noted that he was planning to meet with the maintenance staff along with Mr. Dietz.

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FIFTEENTH ORDER OF BUSINESS **Staff Report – MPOA Liason Update**

The Board received an MPOA Liaison update.

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SIXTEENTH ORDER OF BUSINESS **Staff Report – District Counsel**

Mr. Cohen informed the Board that he was planning to provide a Sunshine Law update to the Board at the November 19, 2018 CDD meeting and recommended that the various committee members attend as well.

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SEVENTEENTH ORDER OF BUSINESS **Staff Report – District Engineer**

1. Roadway Paving Bid Tabulation

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Mr. Schappacher presented the Board with bids for roadway work and explained the portion of the bids that would be the responsibility of the MPOA to fund and the part the CDD would fund. He noted that the MPOA would be meeting on October 26, 2018 and would be able to decide upon its share of the work.

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The Board approved to proceed with the CDD portion of the work with Asphalt Maintenance and set a not-to-exceed amount of \$10,000 which would give Mr.

165 Schappacher some flexibility to add some small needed areas.
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On a motion by Mr. Davis, seconded by Ms. Harenchar, with all in favor, the Board approved to proceed with the CDD portion of the work with Asphalt Maintenance and set a not-to-exceed amount of \$10,000 which would give Mr. Schappacher some flexibility to add some small needed areas for the Waterlefe Community Development District.

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168 **2. Bank Restoration Update**

169 Mr. Schappacher indicated that Aquatic Systems would be submitting aquatic
170 plantings proposals and that he was interested in having the plants installed on the bank
171 restoration bags. The Board requested that Mr. McGarry coordinate the plantings with Mr.
172 Schappacher.
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175 **3. Mossy Branch Connection Update**

176 Mr. Schappacher and Mr. Bumgarner provided the Board with an update of the on-
177 going discussions with Medallion regarding the Mossy Branch connection.
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180 **4. Conservation Area Encroachment Update**

181 The Board discussed an issue where the resident at 9911 Portside Terrace has
182 apparently been mowing down the vegetation on an area behind the home but that it is
183 actually a wetland area that should not be cut down. The Board requested that Mr. Cox
184 send a letter to the owner to discontinue mowing the area.
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186 Mr. Schappacher presented a topic regarding low water pressure at the condos
187 area and how it now appears that the maintenance responsibility of the lines leading up to
188 the condos needs to be clarified with the County because there may be some work that
189 has to be done in areas under the roadway.
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192 **EIGHTEENTH ORDER OF BUSINESS** **Staff Report – District Management**

193 Mr. Cox informed the Board that the next Board of Supervisors' meeting would be
194 held at 2:00 p.m. on Monday, November 19, 2018, and that a public hearing is scheduled
195 during that meeting.
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197 Mr. Cox presented the September 30, 2018 financials to the Board.
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201 **NINETEENTH ORDER OF BUSINESS** **Supervisor Requests**

202 Mr. Davis provided Supervisor comments regarding the success of the block
203 party and good work done.
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TWENTIETH ORDER OF BUSINESS

Adjournment

On a Motion by Mr. Bumgarner, seconded by Mr. Haibach, with all in favor, the Board adjourned the meeting at 4:10 p.m. for the Waterlefe Community Development District.

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Secretary / Assistant Secretary


Chairman / Vice Chairman