

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**WATERLEFE
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Waterlefe Community Development District was held on **Monday, February 19, 2018 at 2:00 p.m.** at the Waterlefe River Club, located at 995 Fish Hook Cove Bradenton, FL 34212.

Present and constituting a quorum were:

Ken Bumgarner	Board Supervisor, Chairman
Bill Strollo	Board Supervisor, Assistant Secretary
Ruth Harenchar	Board Supervisor, Assistant Secretary
Jim Davis	Board Supervisor, Assistant Secretary

Also present were:

Greg Cox	District Manager, Rizzetta & Company, Inc.
David Jackson	District Counsel, Persson & Cohen
Rick Schappacher	District Engineer, Schappacher Engineering
John Toborg	Field Services Manager, Rizzetta & Company, Inc.
Steve Dietz	GM, Waterlefe Golf Club
Jeff Dieter	Property Management
Representative	MPOA Committee
Representative	Erosion Committee
Representative	Landscape & Irrigation Committee
Representative	Golf Committee

Audience	Present
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FIRST ORDER OF BUSINESS

Call to Order

Mr. Cox called the meeting to order at 2:00 p.m. and conducted roll call.

SECOND ORDER OF BUSINESS

Public Comments

Mrs. Catherine Groelly requested to have the back gate closed while they were in the process of moving out.

Ms. Barb Lee requested to have leaning trees in the preserve inspected.

Mr. Rob Young inquired about the Portside Terrace landscaping issues and the security gate and cyclist access.

Mr. David Sands commented about the new bridge noise issues and the need to fill the tree blank spots.

Mr. Tom Davidson asked about the bridge issues and landscaping.

THIRD ORDER OF BUSINESS

CERTS Discussion

The Board heard a presentation from Mr. Tom Kalousek and Jeff Brand regarding the CERTS program.

FOURTH ORDER OF BUSINESS

Staff Report – Field Inspection Report

Mr. Toborg reviewed his inspection report with the Board. The Board discussed the status of the grass area at Portside Terrace and requested that Mr. Toborg take another look at the area to help determine what might be done.

FIFTH ORDER OF BUSINESS

Staff Report – Landscape Committee

On a motion by Ms. Harenchar, seconded by Mr. Stollo, with all in favor, the Board accepted and filed the January 5, 2018 Landscape Committee meeting minutes for the Waterlefe Community Development District.

Ms. Dona Lasseter presented proposals for pressure washing and painting and the Board requested that the Committee and/or Mr. Jeff Dieter seek out vendors with Workers Comp insurance coverage.

The Board heard requests to consider having streetlight LED bulbs changed to brighter bulbs.

SIXTH ORDER OF BUSINESS

Consideration of the Regular Meeting Minutes from the Board Supervisors' Meeting held on January 15, 2018

On a motion by Mr. Davis, seconded by Mr. Bumgarner, with all in favor, the Board approved the minutes from the regular meeting of the Board of Supervisors held on January 15, 2018 as presented, for the Waterlefe Community Development District.

SEVENTH ORDER OF BUSINESS

Consideration of the Continued Meeting Minutes from the Board Supervisors' Meeting held on January 16, 2018

On a motion by Mr. Bumgarner, seconded by Mr. Stollo, with all in favor, the Board approved the minutes from the continued meeting of the Board of Supervisors held on January 16, 2018 as amended, for the Waterlefe Community Development District.

EIGHTH ORDER OF BUSINESS

**Consideration of the Operations and
Maintenance Expenditures for January
2018**

Mr. Cox presented the January 2018 Operations and Maintenance expenditures report totaling \$88,617.22 and explained its contents.

On a motion by Mr. Davis, seconded by Ms. Harenchar, with all in favor, the Board ratified the payment of the Operations & Maintenance expenditures for the month of January 2018, for the Waterlefe Community Development District.

NINTH ORDER OF BUSINESS

**Consideration of Request of Proposals for
Golf Course Maintenance Equipment**

The Board considered two proposals submitted for the Golf Course Maintenance Equipment Request for Proposals and completed their scoring sheets. Per the total scoring, the Board ranked Westco Turf, Inc. as # 1 and Everglades Equipment Group was ranked # 2.

On a motion by Mr. Davis, seconded by Mr. Bumgarner, with all in favor, the Board approved the ranking of the Golf Course Maintenance Equipment Request for Proposals with Westco Turf, Inc., ranked #1 and directed staff to proceed with the contracting process, for the Waterlefe Community Development District.

TENTH ORDER OF BUSINESS

**Discussion of Right-of-Way Maintenance
Agreement with Manatee County**

The Board discussed the right-of-way (ROW) maintenance agreement with Manatee County and determined to have staff work with Manatee County on the issues and advise if the Board needs to weigh in at some point. The Board suggested that Mr. Toborg take a look and advise the Board of his findings.

ELEVENTH ORDER OF BUSINESS

**Consideration of HVAC Preventative
Maintenance Proposal for the Gate House**

On a motion by Mr. Davis, seconded by Mr. Strollo, with all in favor, the Board approved the Gate House HVAC preventive maintenance proposal from Modern Air in the amount of \$300.20 annually, for the Waterlefe Community Development District.

TWELFTH ORDER OF BUSINESS

Staff Report – District Counsel

Mr. Jackson provided an update of the trademark issue that had been discussed at previous Board meetings.

The Board requested Mr. Cohen help find out who might be able to assist the Board in setting up a program where individuals could financially contribute to the Golf Club.

THIRTEENTH ORDER OF BUSINESS

Staff Report – District Engineer

Mr. Schappacher explained the bids he received for sidewalk repairs as well as striping and crosswalk work. He noted that both were in the range that permitted Mr. Cox to approve.

Mr. Schappacher presented his plans for the next round of bank erosion work that were intended to be added to the next CDD meeting agenda for Board consideration.

FOURTEENTH ORDER OF BUSINESS

Staff Report – Property Manager

Mr. Jeff Dieter provided his report to the Board.

FIFTEENTH ORDER OF BUSINESS

Staff Reports – Director of Golf Course Operations

Mr. Dietz presented a November Golf Club financial report and discussed unbudgeted work on Palm trees and tee markers that impacted the financials. He also reported a positive change in member numbers and discussed work soon to be completed.

SIXTEENTH ORDER OF BUSINESS

Staff Report – Golf Course Committee

On a motion by Mr. Davis, seconded by Ms. Harenchar, with all in favor, the Board accepted and filed the March 15, 2017, October 12, 2017, November 21, 2017 and December 14, 2017 Golf Course Committee meeting minutes for the Waterlefe Community Development District.

Mr. Tierno provided a Golf Committee update and presented an example of a Golf Club financial report he is considering sending out to the residents.

SEVENTEENTH ORDER OF BUSINESS

Staff Report – Erosion & Waterways

On a motion by Ms. Harenchar, seconded by Mr. Bumgarner, with all in favor, the Board accepted and filed the January 15, 2018 Erosion & Waterways Committee meeting minutes for the Waterlefe Community Development District.

EIGHTEENTH ORDER OF BUSINESS

Staff Report – MPOA Update

Mr. Gregory provided an update to the Board.

NINETEENTH ORDER OF BUSINESS

Staff Report – District Manager

Mr. Cox reminded the Board that the next CDD meeting has been scheduled for March 19, 2018 at 2:00 p.m.

Mr. Cox reviewed the current financials with the Board.

Mr. Cox reviewed the current action item list with the Board.

TWENTIETH ORDER OF BUSINESS

Presentation of Aquatics Report

Mr. Cox presented the Aquatic Systems report to the Board. The Board requested that Josh McGarry or his representative attend the next meeting.

TWENTY-FIRST ORDER OF BUSINESS

Supervisor Requests

Ms. Harenchar presented information regarding the issue of determining who is responsible for the maintenance of sidewalks and curbing adjacent to homes and requested Mr. Cohen look at the documents she presented and that the item be on the next agenda.

TWENTY-SECOND ORDER OF BUSINESS

Adjournment

On a Motion by Mr. Bumgarner, seconded by Mr. Davis, with all in favor, the Board adjourned the meeting at 4:55 p.m. for the Waterlefe Community Development District.



Secretary / Assistant Secretary



Chairman / Vice Chairman