

WATERLEFE COMMUNITY DEVELOPMENT DISTRICT
DISTRICT OFFICE • 3434 COLWELL AVENUE • SUITE 200 • TAMPA, FLORIDA 33614

January 8, 2016

**Waterlefe Community
Development District**

AGENDA

Dear Committee Members:

The Audit Committee meeting of the Waterlefe Community Development District will be held on **Monday, January 18, 2016 at 2:00 p.m.** at the Waterlefe River Club, 995 Fish Hook Cove, Bradenton, Florida 34212. The following is the agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. PUBLIC COMMENT**
- 3. BUSINESS ITEMS**
 - A. Consideration of Revised RFP Notice for Auditing Services.....Tab 1
 - B. Recommendation to CDD Board of Supervisors
- 4. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to contact me at (813) 933-5571.

Very truly yours,

Greg Cox

Greg Cox
District Manager

cc: Andrew Cohen, Persson & Cohen, P.A.

Tab 1

**WATERLEFE COMMUNITY DEVELOPMENT DISTRICT
REQUEST FOR PROPOSALS FOR ANNUAL AUDIT SERVICES**

The Waterlefe Community Development District hereby requests proposals for annual financial auditing services. The proposal must provide for the auditing of the District's financial records for the fiscal year ending September 30, 2016, with an option for two additional annual renewals. The District is a local unit of special-purpose government created under Chapter 190, Florida Statutes, for the purpose of financing, constructing, and maintaining public infrastructure. The District was created by Manatee County Ordinance and has an annual operating budget of approximately \$1,550,824.97, including debt service. The final contract will require that, among other things, the audit for Fiscal Year 2016 be completed no later than February 28, 2017.

The Auditing entity submitting a proposal must be duly licensed under Chapter 173, Florida Statutes and be qualified to conduct audits in accordance with "Government Auditing Standards", as adopted by the Florida Board of Accountancy. Audits shall be conducted in accordance with Florida Law and particularly Section 218.39, Florida Statutes, and the rules of the Florida Auditor General.

Proposal packages, which include evaluation criteria and instructions to proposers, are available from the District Manager at the address and telephone number listed below.

Proposers must provide seven (7) hard copies of their proposal and one (1) Adobe PDF file on CD or flash drive to the District Manager, 3434 Colwell Avenue, Suite 200, Tampa, Florida 33614, (813) 933-5571, in an envelope marked on the outside "Auditing Services – Waterlefe Community Development District." Proposals must be received by March 4, 2016 at 12:00 p.m., at the office of the District Manager. Please direct all questions regarding this Notice to the District Manager.

Waterlefe Community Development District
Greg Cox, District Manager

Run Date: 2/3/16